

Strathcona Wilderness Institute
P.O. Box 3404, Courtenay, B.C., V9N 5N5
Tel: (250) 650-4304 e-mail: info@strathconapark.org
www.strathconapark.org

Strathcona Provincial Park Wilderness centre
Use of Building Agreement Form

Group/Organisation, etc.
requiring use: _____

Date(s) of use: _____

Times (from to): _____

For what purpose:

User Agreement

We agree to take full responsibility while using the SPWC building and to report and pay for any damage or theft resulting from our activities. We also agree to:-

- send a cheque in advance to SWI for the period of use. This will secure your rental booking.
- turn off lights and leave the premises as we find it, clean and tidy and to report any damage.
- guarantee the key will not be given to any other group or person without the knowledge of the SWI and to return it to the original key holder promptly.
- not have duplicate keys made, unless permission is given by the SWI management team and ensure the door is always locked when not in use.
- ensure that no over night accommodation is allowed in the premises.
- Before leaving; help us by turning off all main lights and leave thermostats as originally found (10). Also please remove garbage ('pack it in – pack-it-out') as BC Parks motto encourages!

The rental charge per day (8-10 hours) for each floor (upstairs or down!) is \$100. A half day rental is also possible. A discount of 20% is available for non-profit organizations and schools – we wish to encourage public use and education!

SWI personnel
(print name) _____

Group leader responsible
(print name) _____

Signature: _____

Signature: _____

Phone No. _____

Address: _____

E-mail: _____

Phone No. _____

E-mail: _____

Date of application: _____